

# TIME BLOCKING PLANNER

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The image displays an open, spiral-bound planner with two facing pages of a time blocking template. The pages are light blue with a dark blue spiral binding in the center. Each page is divided into a grid for time slots and a list for tasks. The pages are titled "Time Blocking" and include a date field at the top right. The grid consists of 12 rows, each labeled "Block" on the left. To the right of the grid is a list of tasks, with each task corresponding to a time slot. The tasks are listed in a column, and each task has a small circle next to it, likely for marking completion. The planner is shown lying flat on a light-colored surface.

# Toolkit Time Blocking Planner

**Karin Nielsen-Saines**



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