

M A R I A L A N G E R



VISUAL
QUICKSTART
GUIDE

MICROSOFT

WORD

FOR MACINTOSH

Teach yourself Word the quick and easy way! This Visual QuickStart Guide uses pictures rather than lengthy explanations. You'll be up and running in no time!

2001

Word 2001 For Macintosh Visual Quickstart Guide

Steven A. Schwartz



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Word 2001 for Macintosh Maria Langer, 2001 The squirrels at Mt Mercy College are getting too friendly they're frightening the students making the nuns jumpy and they're super messy. It's time to call the Animal Rescue Team. Meanwhile Keisha's got a problem of her own. The Grand River Steppers jump rope team has a chance to win first place in their school district this year but Keisha's so nervous she keeps messing up. When she and Daddy go to the Veteran's Facility to check out their squirrel situation Keisha meets Sergeant Pinkham who's learning how to use his new prosthetic leg. Could Sarge be just the person to help Keisha stay calm do well and have fun at the competition. Perfect for independent readers the Animal Rescue Team books offer adventurous and heartwarming stories with lots of laughs and plenty of critters. From the Hardcover edition.

[Word 2001/X Advanced for Macintosh](#) Maria Langer, 2003 Written by the author of bestselling Visual QuickStart Guides this volume covers both Mac OS 9 and OS X versions of Microsoft Word. Langer's guide follows the same step by step visual approach of the Visual QuickStart series but targets a more advanced audience. Assuming a working knowledge of Word this book takes readers beyond the basics.

[The Writers Directory](#), 2013

Entourage 2001 for Macintosh Steven A. Schwartz, 2001 Explains how to use the updated email client and newsgroup reader to manage time and information explaining how to configure for multiple users and synchronize with Palm OS.

Microsoft Office 2001 for Macintosh Dan Henderson, Sandra Soares, 2001 This unintimidating overview of the essentials of Office for Macintosh is presented and organized specifically for busy professionals who need to use the applications immediately. It explains all of the latest features including its new interface the Project Gallery and Entourage the new email and personal information manager.

CorelDRAW 11 for Windows Steve Schwartz, Phyllis S Davis, 2002-09-19 CorelDRAW 11 for Windows Visual QuickStart Guide offers step by step instructions covering all the basics of CorelDRAW 11 including all the newest features page and document set up text special effects object arrangement symbols clip art bitmaps and CorelDRAW components. Additional special topics include CorelDRAW and the Web converting paragraph text to curves and printing preflighting and creating PDF files. A must have

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