

Supervisor's Guide To

**Documenting
Employee
Discipline**

Third Edition

**Lee Paterson
Mike Deblieux**

Supervisors Guide To Documenting Employee Discipline

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Supervisors Guide To Documenting Employee Discipline:

Supervisor's Guide to Documenting Employee Discipline Lee T. Paterson, 1998 This book provides supervisors with proper procedures for documenting employee behavior discipline Text includes forms flowcharts explanations of regulations sample documentation It shows you how to be objective in verbal written documentation counsel employees with disciplinary problems keep a Critical Incidents Diary

Supervisor's Guide to Documenting Employee Discipline Lee T. Paterson, Michael Deblieux, 1991

Supervisor's Guide to Documentation and File Building for Employee Discipline Joseph J. Woodford, Ronald C. Ruud, 1998-02 A concise practical guide to building a solid case against the substandard employee that will meet the test of an appeal before an arbitrator hearing officer or judge The authors give the supervisor step by step directions from investigations and documentation of evidence to the writing of disciplinary memoranda and unsatisfactory evaluations This is supplemented by a rich assortment of workable examples which can be used as models in the preparation of actual documents needed to support disciplinary action Pitfalls such as employee rights to union representation at meetings with management and access to personnel files are examined so as to avoid technical problems that are often raised by the employee's union or attorney

Documenting Employee Discipline Lee T. Paterson, Michael Deblieux, 1994

Documenting Employee Discipline Lee T. Paterson, Michael Deblieux, 2002

The Manager's Pocket Guide to Documenting Employee Performance Terry L. Fitzwater, 1998 This step by step guide will help you document and change unwanted work behaviors before they become issues leading to termination It is presented in a format that is easy to understand and apply The guide presents specific measures for accurate performance documentation that will protect your organization against discharge litigation

The Supervisor's Big Book of Answers Paula J. MacLean, 1999

The Nonprofit Manager's Resource Directory Ronald A. Landskroner, 2002-04-30 A newly revised and updated edition of the ultimate resource for nonprofit managers If you're a nonprofit manager you probably spend a good deal of your time tracking down hard to find answers to complicated questions The Nonprofit Manager's Resource Directory Second Edition provides instant answers to all your questions concerning nonprofit oriented product and service providers Internet sites funding sources publications support and advocacy groups and much more If you need help finding volunteers understanding new legislation or writing grant proposals help has arrived This new updated edition features expanded coverage of important issues and even more answers to all your nonprofit questions Revised to keep vital information up to the minute The Nonprofit Manager's Resource Directory Second Edition Contains more than 2 000 detailed listings of both nonprofit and for profit resources products and services Supplies complete details on everything from assistance and support groups to software vendors and Internet servers management consultants to list marketers Provides information on all kinds of free and low cost products available to nonprofits Features an entirely new section on international issues Plus 10 bonus sections available only on CD ROM The Nonprofit Manager's Resource Directory Second Edition has the information you need to keep

your nonprofit alive and well in these challenging times Topics include Accountability and Ethics Assessment and Evaluation Financial Management General Management Governance Human Resource Management Information Technology International Third Sector Leadership Legal Issues Marketing and Communications Nonprofit Sector Overview Organizational Dynamics and Design Philanthropy Professional Development Resource Development Social Entrepreneurship Strategic Planning Volunteerism

Abolishing Performance Appraisals Tom Coens, Mary Jenkins, 2002-10-12 The authors separate the five discrete functions of appraisal coaching feedback compensation employee development and legal documentation and clarify the objectives of each They examine the atrocious track record of appraisals

Abolishing Performance Appraisals Tom Coens and Mary Jenkins, Jenkins Mary, Coens Tom, 2010-05-07 Performance appraisals are used in the overwhelming majority of workplaces Yet most organizations that use appraisal and a similar percentage of givers and receivers of appraisal are dissatisfied with the process Many are beginning to deeply question whether appraisal is necessary and consistent with the work culture espoused by progressive organizations Abolishing Performance Appraisals provides an insightful well documented look at the flaws of appraisal including its destructive unintended effects and offers practical guidance to organizations that want to move on to more progressive approaches to coaching feedback development and compensation While many books prescribe cures for appraisal this is the first to focus exclusively on eliminating appraisal altogether and creating alternative non appraisal approaches based upon progressive and healthier assumptions about people The authors expose and dispel the widely accepted myths and false assumptions that underlie common management strategies surrounding the five key functions of appraisal coaching feedback development compensation and legal documentation They then offer step by step practical guidance on implementing alternative non appraisal strategies that deliver the objectives of each function And they suggest ways to give supervisors and managers the freedom to choose for themselves the most effective ways of working with people Filled with real life examples resources tools and detailed practical advice Abolishing Performance Appraisals is an entirely fresh and radically different view of performance appraisal and its functions that will help people start over and discover new and more effective approaches

Federal Mandatory Workplace Posters Lee T. Paterson, 1991

101 Sample Write-Ups for Documenting Employee Performance Problems Paul Falcone, 2017 Whether you re addressing an initial infraction or handling termination worthy transgressions this trusted resource ensures every encounter remains clear fair and most importantly legal

The Personnel Administrator, 1988-12

California Public Employee Relations, 1990

The Martindale-Hubbell Law Directory, 2002

Supervisor's Guide to Human Resources, 2006

Law Books in Print: Title index Glanville Publishers, Incorporated, 1997

Law Books in Print: Author index Nicholas Triffin, 1997

Law Enforcement Ethics Brian D. Fitch, 2013-03-22 Law Enforcement Ethics is at the forefront of engaging in the conversation about the future of law enforcement ethics while examining many of the classic enduring challenges posed by the profession itself

Law Books in Print: Subject index Nicholas Triffin, 1994

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