

LEARN TO PRIORITISE LIKE A PRO

By **Chris Donnelly** <https://www.chris-donnelly.co.uk>

FOR LEADERS Warren Buffett's 5/25 Rule



1. Write down 25 goals you want to achieve.
2. Circle your top 5.
3. Never think about the other 20 again.

Or they'll take time away from the 5 that truly matter to you.

FOR TEAMS Impact/Effort Matrix



FOR INDIVIDUALS Ivy Lee Method

①

At the end of your work day, list 6 things you want to get done the next day.

②

Order them from the most to the least important.

③

The next day, focus on only the top task. Don't do any others until it's finished.

④

Move on to the rest of the items one by one. At day's end repeat the process.

FOR EVERYONE Focus Funnel



TOOLS:



Trello

Trello: Visualise tasks with boards and cards.



asana

Asana: Assign and prioritise tasks with ease.



todoist

Todoist: Manage tasks across devices.



wrike

Wrike: Collaborate and track progress effectively.



Microsoft TO DO: Integrate with Microsoft 365 for task management.



Notion

Notion: Customise your workspace for notes and tasks.

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Pro Self Help

Ying Liu



Pro Self Help:

The HUMAN Bible: The Neutral Bible Rex Supreme,2012-10-01 The brand new self help book that is the ultimate in being pro human the ultimate in humanism with the new subject theme of Be good be neutral but don t be bad With brand new How To Be subject lessons Supreme Super Power The Secret Ultimate Power The Most Powerful New Human Subject Lessons For Greatness Fame Fortune And Power Created By And Given By John Rosario Rex Supreme p 374 Super Human How To Become A Super Human Being Become The Super Human Version Of Yourself p 538 Human God How To Become Your Own God A Self God p 558 Human God How To Be A Human God A Demi God p 566 Billionaire How To Become A Billionaire Become Billionaire Rich Famous Powerful p 586 THAT S RIGHT LEARN HOW TO BECOME A BILLIONAIRE It s humankind reformed perfected and made superior to its previous regular self

Nursing Sensitive Outcomes Joan Almost,2003 This text is an invaluable resource for nurse researchers scholars and health care professionals committed to effective quality nursing care as evidenced by nursing sensitive outcomes measurement The authors provide a comprehensive review of literature specific to outcomes measurement for self care symptom control pain adverse occurrences and patient satisfaction

Evidence-Based Cancer Care and Prevention Charles W. Given, PhD,Barbara Given, RN, PhD, FAAN,Sharon Kozachik, MSN, RN, MS,Danielle Nicole DeVoss, PhD,2003-03-01 The goal of behavioral oncology is to understand and explain the role and impact of behaviors at all phases in the cancer trajectory from prevention and detection to diagnosis and early treatment to survivorship recurrence and or death Each chapter includes summaries of recent research on cancer related behavioral interventions discussions of the studies summarized and suggestions for future research The book is a product of collaboration among members of the Behavioral Cooperative Oncology Group of the Mary Margaret Walther Program for Cancer Care Research at the Walther Cancer Institute in Indianapolis Indiana

Reauthorization of the Higher Education Act and Related Measures United States. Congress. House. Committee on Education and Labor. Subcommittee on Postsecondary Education,1979

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California State Government: The independent agencies, 1850-1939 Elsey Hurt,1937

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Where the Words Are Valid Randy Malamud,1994-12-30 Treats Eliot s seven plays as central to the understanding of the rest of his work and points out numerous literary and personal sources of Eliot s

modernist sensibility

The Enthralling Realm of Kindle Books: A Thorough Guide Unveiling the Advantages of E-book Books: A Realm of Convenience and Versatility Kindle books, with their inherent portability and ease of availability, have liberated readers from the constraints of physical books. Gone are the days of carrying cumbersome novels or carefully searching for specific titles in shops. Kindle devices, sleek and portable, seamlessly store an extensive library of books, allowing readers to immerse in their favorite reads anytime, anywhere. Whether commuting on a bustling train, lounging on a sunny beach, or simply cozying up in bed, Kindle books provide an exceptional level of ease. A Reading Universe Unfolded: Discovering the Vast Array of E-book Pro Self Help Pro Self Help The Kindle Store, a virtual treasure trove of literary gems, boasts an extensive collection of books spanning diverse genres, catering to every reader's preference and choice. From captivating fiction and thought-provoking non-fiction to classic classics and modern bestsellers, the E-book Store offers an unparalleled variety of titles to explore. Whether seeking escape through engrossing tales of fantasy and adventure, delving into the depths of past narratives, or broadening one's knowledge with insightful works of scientific and philosophy, the E-book Shop provides a gateway to a bookish world brimming with limitless possibilities. A Game-changing Factor in the Literary Landscape: The Lasting Influence of Kindle Books Pro Self Help The advent of Kindle books has undoubtedly reshaped the literary scene, introducing a paradigm shift in the way books are published, distributed, and read. Traditional publication houses have embraced the online revolution, adapting their approaches to accommodate the growing need for e-books. This has led to a rise in the accessibility of Kindle titles, ensuring that readers have entry to a wide array of bookish works at their fingertips. Moreover, E-book books have equalized access to books, breaking down geographical limits and offering readers worldwide with equal opportunities to engage with the written word. Irrespective of their place or socioeconomic background, individuals can now immerse themselves in the captivating world of literature, fostering a global community of readers. Conclusion: Embracing the E-book Experience Pro Self Help Kindle books Pro Self Help, with their inherent ease, flexibility, and wide array of titles, have certainly transformed the way we encounter literature. They offer readers the freedom to explore the boundless realm of written expression, whenever, everywhere. As we continue to travel the ever-evolving digital landscape, Kindle books stand as testament to the persistent power of storytelling, ensuring that the joy of reading remains reachable to all.

<https://ftp.thebrandexperience.com/public/scholarship/Documents/Roblox%20Parkour%20Framework.pdf>

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