

Ultimate Project Management Toolkit

EVERYTHING YOU NEED TO LAUNCH AND MANAGE A PROJECT

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Task Overview					Tracking & Performance Details									
ID	Project Name	Status	Priority	Assignee	ID	Start Date	End Date	Progress %	Q1	Q2	Q3	Q4	Q5	Overall Avg Score
Project A														
TA-001	Task 1	Done	High	J. Doe	Progress	2023-01-01	2023-01-05	100%	5	5	5	5	5	5
TA-002	Task 2	Done	Medium	J. Doe	Progress	2023-01-01	2023-01-05	100%	5	5	5	5	5	5
TA-003	Task 3	Done	Low	J. Doe	Progress	2023-01-01	2023-01-05	100%	5	5	5	5	5	5
TA-004	Task 4	Done	High	J. Doe	Progress	2023-01-01	2023-01-05	100%	5	5	5	5	5	5
TA-005	Task 5	Done	Medium	J. Doe	Progress	2023-01-01	2023-01-05	100%	5	5	5	5	5	5
Project B														
TB-001	Task 1	Done	High	J. Doe	Progress	2023-01-01	2023-01-05	100%	5	5	5	5	5	5
TB-002	Task 2	Done	Medium	J. Doe	Progress	2023-01-01	2023-01-05	100%	5	5	5	5	5	5
TB-003	Task 3	Done	Low	J. Doe	Progress	2023-01-01	2023-01-05	100%	5	5	5	5	5	5
TB-004	Task 4	Done	High	J. Doe	Progress	2023-01-01	2023-01-05	100%	5	5	5	5	5	5
TB-005	Task 5	Done	Medium	J. Doe	Progress	2023-01-01	2023-01-05	100%	5	5	5	5	5	5
Project C														
TC-001	Task 1	Done	High	J. Doe	Progress	2023-01-01	2023-01-05	100%	5	5	5	5	5	5
TC-002	Task 2	Done	Medium	J. Doe	Progress	2023-01-01	2023-01-05	100%	5	5	5	5	5	5
TC-003	Task 3	Done	Low	J. Doe	Progress	2023-01-01	2023-01-05	100%	5	5	5	5	5	5
TC-004	Task 4	Done	High	J. Doe	Progress	2023-01-01	2023-01-05	100%	5	5	5	5	5	5
TC-005	Task 5	Done	Medium	J. Doe	Progress	2023-01-01	2023-01-05	100%	5	5	5	5	5	5
Project D														
TD-001	Task 1	Done	High	J. Doe	Progress	2023-01-01	2023-01-05	100%	5	5	5	5	5	5
TD-002	Task 2	Done	Medium	J. Doe	Progress	2023-01-01	2023-01-05	100%	5	5	5	5	5	5
TD-003	Task 3	Done	Low	J. Doe	Progress	2023-01-01	2023-01-05	100%	5	5	5	5	5	5
TD-004	Task 4	Done	High	J. Doe	Progress	2023-01-01	2023-01-05	100%	5	5	5	5	5	5
TD-005	Task 5	Done	Medium	J. Doe	Progress	2023-01-01	2023-01-05	100%	5	5	5	5	5	5

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Ying-Ying Zheng



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