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example screens and tasks will all reflect the use of Word in a professional setting Furthermore this emphasis means that there will be better use of accomplishing tasks that use combinations of multiple features to achieve a result The book will include full coverage of the totally revamped Web publishing features that allow HTML to be applied as a standard format Along with easier Web integration the book will show how to make the best use of the new Web Collaboration Tools that allow simultaneous work on documents And there will be coverage of the new multilingual editing features of Word The book will also feature substantial improvements in coverage of current features For example the coverage of VBA now better addresses the use of VBA for enhancing the Word environment and saving time Another example is the improved coverage of customizing Word to best fit the way you work

**Using Microsoft Office 2000** Laura Stewart,1999 This edition will focus squarely on the needs of advanced users in the core applications of Office Key issues will include a strong emphasis on problem solving troubleshooting practical applications of advanced features VBA coverage threaded throughout the chapters and migration issues such as file format changes and compatibility between different Office and Windows versions

*Microsoft Office 2000 8 in 1* Joseph W. Habraken,1999 This book offers integrated support to all the core components of Microsoft Office 2000 Professional Standard Small Business and Premium Editions and Windows 95 98 or NT 4 The reader will quickly be able to learn the main applications of Office 2000 by using the eight manageable sections of the book In addition a Windows section includes coverage of the integrated Internet Explorer 4 component in Windows 98 and Internet Explorer 5 from Office 2000

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