

Ultimate Project Management Toolkit

EVERYTHING YOU NEED TO LAUNCH AND MANAGE A PROJECT

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Task Overview					Tracking & Performance Details									
ID	Project Name	Status	Priority	Assignee	Start Date	End Date	Progress %	Q1	Q2	Q3	Q4	Q5	Overall Avg Score	
Project A														
TA-001	Task Title Description	Done	High	J. Doe	2023-01-01	2023-01-15	100%	95	90	85	80	75	85	Best description of task details with key accomplishments and complete
TA-002	Task Title Description	Done	Medium	A. Smith	2023-01-01	2023-01-15	100%	90	85	80	75	70	80	Best description of task details with key accomplishments and complete
TA-003	Task Title Description	Done	Low	M. Johnson	2023-01-01	2023-01-15	100%	85	80	75	70	65	75	Best description of task details with key accomplishments and complete
TA-004	Task Title Description	Done	High	S. Lee	2023-01-01	2023-01-15	100%	80	75	70	65	60	70	Best description of task details with key accomplishments and complete
TA-005	Task Title Description	Done	Medium	K. Brown	2023-01-01	2023-01-15	100%	75	70	65	60	55	65	Best description of task details with key accomplishments and complete
Project B														
TB-001	Task Title Description	Done	High	J. Doe	2023-02-01	2023-02-15	100%	95	90	85	80	75	85	Best description of task details with key accomplishments and complete
TB-002	Task Title Description	Done	Medium	A. Smith	2023-02-01	2023-02-15	100%	90	85	80	75	70	80	Best description of task details with key accomplishments and complete
TB-003	Task Title Description	Done	Low	M. Johnson	2023-02-01	2023-02-15	100%	85	80	75	70	65	75	Best description of task details with key accomplishments and complete
TB-004	Task Title Description	Done	High	S. Lee	2023-02-01	2023-02-15	100%	80	75	70	65	60	70	Best description of task details with key accomplishments and complete
TB-005	Task Title Description	Done	Medium	K. Brown	2023-02-01	2023-02-15	100%	75	70	65	60	55	65	Best description of task details with key accomplishments and complete
Project C														
TC-001	Task Title Description	Done	High	J. Doe	2023-03-01	2023-03-15	100%	95	90	85	80	75	85	Best description of task details with key accomplishments and complete
TC-002	Task Title Description	Done	Medium	A. Smith	2023-03-01	2023-03-15	100%	90	85	80	75	70	80	Best description of task details with key accomplishments and complete
TC-003	Task Title Description	Done	Low	M. Johnson	2023-03-01	2023-03-15	100%	85	80	75	70	65	75	Best description of task details with key accomplishments and complete
TC-004	Task Title Description	Done	High	S. Lee	2023-03-01	2023-03-15	100%	80	75	70	65	60	70	Best description of task details with key accomplishments and complete
TC-005	Task Title Description	Done	Medium	K. Brown	2023-03-01	2023-03-15	100%	75	70	65	60	55	65	Best description of task details with key accomplishments and complete
Project D														
TD-001	Task Title Description	Done	High	J. Doe	2023-04-01	2023-04-15	100%	95	90	85	80	75	85	Best description of task details with key accomplishments and complete
TD-002	Task Title Description	Done	Medium	A. Smith	2023-04-01	2023-04-15	100%	90	85	80	75	70	80	Best description of task details with key accomplishments and complete
TD-003	Task Title Description	Done	Low	M. Johnson	2023-04-01	2023-04-15	100%	85	80	75	70	65	75	Best description of task details with key accomplishments and complete
TD-004	Task Title Description	Done	High	S. Lee	2023-04-01	2023-04-15	100%	80	75	70	65	60	70	Best description of task details with key accomplishments and complete
TD-005	Task Title Description	Done	Medium	K. Brown	2023-04-01	2023-04-15	100%	75	70	65	60	55	65	Best description of task details with key accomplishments and complete

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Small to Medium Sized Projects John J. Rakos,1990 M CREATED *Project Management Best Practices* Harold Kerzner,2006-07-12 Project Management Best Practices focuses on such companies as Computer Associates Symcor and Satyam It presents new information from companies who have been unheard from in the past though they represent some of the largest growth areas in the world today **Field Guide to Project Management** David I. Cleland,2004-07-29 Publisher Description **Java 2 Micro Edition Application Development** Michael Kroll,Stefan Haustein,2002 The first book to cover Personal Digital Assistant Profile PDAP the soon to be released primary development model for handheld devices

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