

**Standard Letters in**

# Architectural Practice

Fourth Edition

# Standard Letters In Architectural Practice

**William J. Slattery**



## **Standard Letters In Architectural Practice:**

Standard Letters in Architectural Practice David Chappell, 2009-03-16 This book provides over 300 standard letters for architects and contract administrators to use at all stages of contract administration. The letters are grouped into sections which correspond with the RIBA Plan of Work; the aim is to cover all the common situations encountered in practice. This Fourth Edition has been revised to take account of the extensive changes to virtually the whole of the JCT suite of building contracts. Unless otherwise stated, all letters are suitable for use with JCT Standard Building Contract SBC, JCT Intermediate Building Contract IC, JCT Intermediate Building Contract with contractor's design ICD, JCT Minor Works Building Contract MW, JCT Minor Works Building Contract with contractor's design MWD, JCT Design and Build Contract DB, GC Works 1 1998 With Quantities Contract. The latest edition also takes account of the CDM Regulations 2007, the revised RIBA Code of Conduct and its associated guidance notes, and the RIBA standard agreements for the appointment of an architect issued in 2007. Architects and contract administrators spend a great deal of time writing letters of various types. Many of them are routine and repetitive in character, but they require proper consideration if potentially dangerous liability situations are to be avoided. The book will be of use not only to architects and contract administrators but also to project managers and employers' agents.

*Standard Letters for Building Contractors* David Chappell, 2008-04-07 Whenever a contractor undertakes work using one of the standard building contracts, however small the job, writing a good many letters will be involved. Some will be formal notices; it is necessary to give others. It is prudent to send letters. This book provides a set of over 300 standard letters for use with the standard forms of building contract and sub contract, and aims to cover all the common situations which contractors will encounter when involved in a contract. It has been substantially revised to take account of the 2005 suite of JCT contracts together with changes in case law and the 2007 CDM Regulations. The letters are for use with the following contracts: JCT Standard Building Contract SBC, JCT Intermediate Building Contract IC, and with contractor's design ICD, JCT Minor Works Building Contract MW, and with contractor's design MWD, JCT Design and Build Contract DB, JCT Standard Building Sub Contract Conditions SBCSub C, and with sub contractor's design SBCSub D C, JCT Intermediate Named Sub Contract Conditions ICSub NAM C, JCT Intermediate Sub Contract Conditions ICSub C, and with sub contractor's design ICSub D C, and JCT Design and Build Sub Contract Conditions DBSub C. There are also letters for use with GC Works 1 and its subcontract. All of the letters in the book are available for download and use at the following URL: <https://www.wiley.com/legacy/wileychi/chappell1> along with details of how to access the material.

**Contractual Correspondence for Architects and Project Managers** David Chappell, 2006-03-16 This book provides over 160 model letters with commentary for use with all the main JCT 2005 building contracts. It concentrates on problems which can arise during a project and draws on the author's extensive experience as a contracts consultant. It is a companion to the author's *Standard Letters in Architectural Practice* which covers more routine matters. The revised Fourth Edition takes account of the 2005 editions of the JCT

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**The Handbook of Architectural Practice** American Institute of Architects,1923 Starting a Practice Simon Foxell,2019-07-26 The second edition of the popular Starting a Practice A Plan of Work is a fully revised and updated guide to planning setting up and running your architectural practice Mapped to the RIBA Plan of Work 2013 it approaches starting a business as if it were a design project complete with briefing sketch layouts and delivery Comprehensive accessible and easy to use Starting a Practice provides essential guidance on the many issues involved in establishing a successful business including preparing a business plan choosing the right company structure seeking advice monitoring finances getting noticed and securing work and much more The book is full of practical advice gained from the author s 30 years in practice but is aimed at starting up now in the second decade of the 21st century with its particular challenges and opportunities It is invaluable reading for Part 3 students young practitioners and those considering starting up on their own or wanting to consolidate an existing business

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**Legal and Contractual Procedures for Architects** Robert Greenstreet,David Chappell,Michael Dunn,2012-08-06 A practical guide which provides a route map through the legal and contractual maze of everyday architectural practice Clear flow charts checklists guides to action and sample documents enable the reader to find essential information at a glance Highly selective bibliographies list precise references for more detailed study This fifth edition has been comprehensively revised to deal with the recent changes in legislation and protocol and includes a new section on adjudication

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**The Cumulative Book Index** ,1996 A world list of books in the English language

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