

The Manager's Pocket Guide to®

Preventing Sexual Harassment



Terry Fitzwater

The Managers Pocket Guide To Preventing Sexual Harassment

Terry Fitzwater



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The Manager's Pocket Guide to Preventing Sexual Harassment Terry Fitzwater, 1998 Learn how to protect your employees as well as your company from sexual harassment The Manager's Pocket Guide to Preventing Sexual Harassment approaches the issue globally from creating policy statements on sexual harassment and conducting employee audits to determine vulnerabilities and appropriate cures to the five A's of understanding to handling and dealing with stereotypes and biases The pocket guide also covers the investigation process and how to properly document incidents it also includes exercises to instill ownership and facilitate understanding among employees to generate commitment to harassment prevention

A Supervisor's Guide to Preventing Sexual Harassment Greg A. Naylor, 1996

Preventing Sexual Harassment Terry L. Fitzwater, 2003 Sexual Harassment Is No Longer Just The Victim's Problem Today The Entire Organization Has A Responsibility For Both The Prevention And Elimination Of Sexual Harassment This Book Covers An Entire Spectrum Of Methods For Dealing With Sexual Harassment Ranging From Clear Policy Statements To Definitive Documented Action When Incidents Actually Occur The Manager's Pocket Guide To Preventing Sexual Harassment Approaches The Problem From A Manager's Perspective Who Is Often In The Difficult Position Of Protecting His Or Her Employees As Well As The Interests Of The Company This Book Illustrates How By Protecting Its Employees A Company Is Also Protecting Itself Thus Creating A Partnership Of Prevention This Book Features Exercises And Sample Policy Statements And Documentation Which You Can Use To Organize Your Own System Of Prevention No Manager Should Be Without This Pocket Guide

[The Boss's Survival Guide](#) Bob Rosner, Allan Halcrow, Alan S. Levins, 2001 Provides hands on real world advice on how to hire motivate and keep today's higher educated less loyal employee

A Manager's Guide to Preventing Liability for Sexual Harassment in the Workplace Beth K. Whittenbury, 2013-02-03 This book is a must read for every manager and supervisor Written in an engaging and conversational tone the prose is not preachy or condescending but presents crucial knowledge in a clear and concise fashion You can read the book in one sitting test your new knowledge through the quiz in the back of the book practice your understanding by applying new concepts to example vignettes and find your answers to commonly asked questions about sexual harassment The author adapted this book from her highly effective corporate training materials which includes unique and practical ways of explaining these complex legal topics through use of formulas and example scenarios The book has been used in college business law classes with rave reviews by students and has been touted as an essential tool for managers trying to succeed in today's corporate environments See What Others are Saying This handy reference book is easy to read in one sitting Ms Whittenbury's conversational style kept me engaged while clearly presenting information crucial to any manager's success This book is a must read for any manager or prospective manager Laura Gloner Strategy Development Manager Fortune 10 Company The book is a great read a well written and practical guide to understanding the complexity of the law It is an excellent reference to have available Dave Chura Director

of Technology Fortune 500 Aerospace Company **Subject Guide to Books in Print** ,1991 The Manager's Guide to Preventing a Hostile Work Environment Wanda Dobrich,Steven Dranoff,2002 The First Book to Explain How Managers Can Prevent Hostile Work Environment Accusations Corporation after corporation has seen seemingly harmless misunderstandings and jokes between employees mushroom into headline making incidents multimillion dollar courtroom judgments and unrelenting PR disasters The Manager s Guide to Preventing a Hostile Work Environment explains how to stop such problems before they begin The first book to look at the legal threat of Hostile Work Environment claims from the manager s viewpoint it provides proactive techniques and behaviors to Spot employees that may unknowingly be creating a hostile work environment Intervene while a problem is still manageable and before legal action is threatened Apply a seven step process to resolve perceptions of harassment or unfair treatment based on sex race disability religion and age Managers play the most critical role in preventing hostile work environment harassment but are generally given little or no training The Manager s Guide to Preventing a Hostile Work Environment shows managers and supervisors how to recognize and address inappropriate or insensitive behavioral problems in the workplace before they lead to high cost lawsuits and incalculable costs in the court of public opinion *A Manager's Guide for Complying with the Family and Medical Leave Act* ,1993

The Educator's Guide to Preventing Child Sexual Abuse Mary Nelson,Kay Clark,1986 This collection of articles was created to give professionals and educators an informed overview of current issues in the field of child sexual abuse prevention Articles are grouped under the headings of Introduction Issues in Child Sexual Abuse Prevention and Guidelines for Prevention Education and include 1 Prevention Education in Perspective Carol A Plummer 2 Thinking about Prevention A Critical Look Sandra Butler 3 A History of the Touch Continuum An Interview with Cordelia Anderson 4 Myths Fairy Tales and Films Florence Rush 5 The Child as Sex Object Images of Children in the Media Jean Kilbourne 6 What Happens to Victims of Child Sexual Abuse Lynn B Daugherty 7 Legal Interventions and Reforms in Child Sexual Abuse Cases Josephine Bulkley 8 Child Sexual Abuse Prevention Keys to Program Success Carol A Plummer 9 Training Teachers to Be Partners in Prevention Ann Downer 10 The Role of the Teacher in Preventing Child Sexual Abuse I Lorraine Davis 11 Parents as Primary Prevention Educators Caren Adams and Jennifer Fay 12 Guidelines for Selecting Prevention Resources Jennifer Fay 13 Considering Children s Developmental Stages in Prevention Education Caren Adams 14 The Role of Theater in Prevention Education Don Yost and Elaine Schertz 15 Prevention in an Hispanic Community Geraldine A Crisci and Maria Idali Torres 16 Prevention for Children with Disabilities Ellen J Shaman 17 Evaluating Prevention Education Programs Jon Conte 18 New Myths about Child Sexual Abuse Mary Ellen Stone and 19 Implications for Theory Research and Practice David Finkelhor Also included is an alphabetical listing of descriptions of 19 prevention program concepts An overview of reporting what happens when a report is made definitions sexual abuse indicators a bibliography contributors and a program index are appended NB *HR Focus* ,1996 *Red Book* ,1980 The magazine for young adults varies **Human Resource**

Executive ,1996-02 **The Video Source Book** David J. WEINER,1990 The Nonprofit Manager's Resource Directory
Ronald A. Landskroner,2002 A newly revised and updated edition of the ultimate resource for nonprofit managers If you re a
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