



*"A good online meeting starts with a good meeting." - Judy Ross*



## PURPOSE

Do we really need this meeting?  
What is the **PURPOSE**? Why are we here?



## BUILDING THE AGENDA

- Can any part of this meeting be done asynchronously?
  - Status updates
  - Presentations
  - Brainstorming ideas
  - Other
- Who **NEEDS** to participate?
  - Can a summary/recording be provided instead?
  - What are the time zone considerations?
- How much time do we need?
- How will we keep the time?
- Do we need to build in breaks?
- Can we make any of the agenda items interactive or more engaging?
  - Breakout rooms
  - Liberating Structures
  - Whiteboarding
  - Other
- How will we address non-agenda items that come up?
  - Schedule new meeting
  - Parking lot
  - Other
- Who will facilitate the meeting/agenda items?
- Is the agenda accessible to everyone?



## STRUCTURE

- Do we need meeting notes?
  - Who will take the notes?
  - Where will the notes be stored?
- How will action items be documented?
- Should the meeting be recorded?
  - Where will the recording be stored?
  - Who needs to see it?
- Is there meeting etiquette to establish?
  - Camera on or off?
  - Everyone muted or unmuted?
  - Raise hand if you want to speak
  - Favor the remote participant
  - Backchannel
  - ELMO
  - Other
- What icebreaker will we start with?



## TECHNOLOGY

- Does everyone need to be seen?
- Does everyone need to be heard?
- What technology is needed?
  - Webcam
  - Whiteboard (MURAL, Miro, etc)
  - Task board (Trello, Jira, etc)
  - Other

# Virtual Collaboration Planner

**Chao Zhang**



## **Virtual Collaboration Planner:**

*16 Essential Tips For Planning To Moderate A Virtual Classroom Event* Rosanna Montoute,2013-08-24 This virtual event planning guide eBook was created with the e Moderator and e Facilitator in mind However whether you are a novice or professional e Moderator e Facilitator online educator consultant project manager or someone looking to develop your skills as a virtual event planner this essential guide is for you Some of the things you will find inside the eBook Best practices for moderating virtual classroom or conference room events Tips about the pre work involved in planning the virtual event How to determine your participants profile Guiding questions The characteristics of virtual classrooms Examples of virtual classrooms platform providers How to plan virtual events for the right attendees And much more

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the AI era Master AI communication Design smarter systems Build scalable digital businesses      **Virtual PLCs at Work®**  
Paul C. Farmer, Dennis King, 2021-09-23 Virtual teaming and virtual learning have been practiced for decades but never to the level required today As the educational landscape continues to evolve ensure your PLC evolves right along with it With this resource from Paul C Farmer and Dennis King as your guide you ll explore an abundance of tools and tips for maintaining your PLC structures along with proven best practices to help instruction and learning thrive beyond the four walls of your school A book on implementing online professional learning communities for teachers and administrators Receive an overview of the PLC process and understand how all educators fit into it Learn how to implement each step of the PLC process virtually Address the four pillars of a PLC mission vision values and goals in a virtual context Develop and maintain an ideal school culture in a virtual environment with online teacher communities Acquire strategies to strengthen every student s virtual or blended learning experience with the PLC process Contents Foreword by Mike Mattos Introduction An Unprecedented Shift in Teaching and Learning Chapter 1 The Three Big Ideas Chapter 2 The Foundational Elements Chapter 3 Creation and Maintenance of School Culture in a Virtual Environment Chapter 4 Teacher Collaboration in a Virtual PLC Chapter 5 Assessment Intervention and Enrichment in a Virtual PLC Chapter 6 Leadership in a Virtual Environment Epilogue Appendix References and Resources      Computational Urban Planning and Management for Smart Cities Stan Geertman, Qingming Zhan, Andrew Allan, Christopher Pettit, 2019-05-09 This book contains a selection of the best articles presented at the CUPUM Computational Urban Planning and Urban Management conference held in the second week of July 2019 at the University of Wuhan China The chapters included were selected based on a double blind review process involving external reviewers      **Signal**, 2009      **Global Communication** Pavel Slutskiy, 2025-08-06 This textbook equips students with essential media and communication skills for today s interconnected world Developed as a key companion text for the Global Communication Project GlobCom an initiative spanning five continents the book presents the key concepts that underpin effective communication on a global scale and guides the reader through project development covering cross cultural communication processes and virtual collaboration dynamics In today s rapidly evolving global communication landscape professionals with expertise in global public relations PR are in high demand For students looking to develop their global PR competences the GlobCom Project offers an authentic experience aligned with industry expectations and is a platform for related courses to draw from This textbook provides both theoretical and practical material to enhance students learning experience and serves as a valuable resource for lecturers and advanced undergraduate and graduate students in the media marketing communication and PR fields By offering insights into the complexities of international communication it helps aspiring and current professionals become skilled and globally aware in their approach to global communication

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Beitler,2002 *Human Resource Planning* ,2007 **Dr. Dobb's Journal** ,2007 [Proceedings](#) Matthew T. Beitler,2002

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**Environment & Planning** ,2003-07 *BRW.* ,2006

## **Virtual Collaboration Planner** Book Review: Unveiling the Power of Words

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web maka dari itu komponen penting yang harus ada adalah kompresor dari nama komponen ini harusnya kamu sudah tahu bahwa fungsinya adalah untuk menaikkan tekanan udara dengan cara menurunkan volumenya dikompres komponen inilah yang memegang peranan penting untuk menyuplai udara bertekanan ke sistem pneumatik 2

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web february 11 2020 by tekkindo bila kompresor angin anda rusak anda perlu mengetahui komponen kompresor angin agar anda dapat memesan komponen yang tepat di bawah ini kami menunjukkan gambar kompresor piston berikut dengan komponen dan bagian kompresor angin secara rinci

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web sebelum kita memutuskan untuk membeli kompresor angin sebaiknya kita mengetahui terlebih dahulu bagian dari kompresor angin dan masing masing fungsinya berikut komponen dalam kompresor dan fungsinya kami jabarkan dibawah ini 1 drain valve drain valve berperan untuk mengatur tekanan udara pada tabung penyimpanan udara

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web feb 25 2016 pada kompresor filter yang digunakan terdiri dari dua jenis yaitu filter udara dan filter oli filter udara mempunyai fungsi untuk menyaring udara yang masuk ke dalam intake kompresor filter ini mempunyai fungsi untuk mencegah debu dan kotoran tersebut masuk ke dalam kompresor

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web dalam setiap mesin pastinya antara satu komponen satu dengan komponen yang lainnya saling berkaitan tapi berbeda dg kompresor udara berikut ini beberapa bagiannya komponen utama kerangka frame berfungsi sebagai tempat kedudukan bantalan poros engkol silinder tempat penampungan minyak pelumas poros engkol

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web mar 22 2017 selain kita mengenal berbagai jenis kompresor udara sebaiknya kita juga mengenal beberapa perlengkapan untuk kompresor udara yang disesuaikan dengan kegunaan kompresor udara tersebut air dryer digunakan untuk mengeringkan udara setelah keluar dari kompresor udara biasa digunakan untuk pengecatan kualitas tinggi

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web dec 28 2021 1 drain valve drain valve berperan untuk mengatur tekanan udara pada tabung penyimpanan udara biasanya terdapat hasil uap berupa air dalam tabung penyimpanan udara dan kotoran yang ikut masuk ke dalam tabung yang nantinya akan dibuang melalui perangkat ini 2 fluid cooler

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web oct 29 2015 pengertian dan macam macam kompresor kompresor adalah mesin atau alat mekanik yang berfungsi untuk meningkatkan tekanan atau memampatkan fluida gas atau udara kompresor biasanya menggunakan motor listrik mesin diesel atau mesin bensin sebagai tenaga penggeraknya udara bertekanan hasil dari kompresor biasanya

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web secara umum mesin kompresor terdiri dari dua bagian yaitu mesin penggerak dan tabung kompresor mesin penggerak kompresor dapat berupa mesin bensin atau elektromotor sedangkan tabung kompresor terdiri dari blower dan tabung penyimpan angin tabung kompresor dapat menyimpan angin bertekanan

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web udara akan keluar melalui hose apabila posisi lubang searah dengan ball valve 6 filter filter pada kompresor terbagi menjadi 2 yaitu filter oli dan filter udara filter udara yang berfungsi menyaring udara yang masuk ke intake kompresor agar tidak tersumbat oleh tumpukan debu dan kotoran

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web pemampat udara atau kompresor udara bahasa inggris air compressor adalah perangkat yang mengubah listrik biasanya dari motor listrik mesin diesel atau mesin bensin menjadi energi kinetik dengan mengompresi dan melakukan menekan udara yang menurut perintah dapat disemburkan kilat

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web kompresor ini memiliki tiga buah jenis yaitu kompresor piston sistem kerja tunggal kompresor sistem kerja ganda dan kompresor diafragma a kompresor sistem kerja tunggal adalah sama seperti sistem pompa sepeda dengan aliran keluar yang hampir konstan pada kisaran tekanan pengeluaran tertentu

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web 1 frame kerangka kerangka berfungsi sebagai tempat dudukan poros engkol bantalan silinder serta tempat penampungan minyak pelumas 2 crank shaft poros engkol berfungsi untuk mengubah gerakan rotasi berputar menjadi gerak translasi lurus bolak balik 3 connecting rod batang penghubung

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web itu bahkan mungkin digunakan saat membuat ponsel tablet atau komputer tempat anda melihatnya bahan utama udara terkompresi adalah seperti yang mungkin sudah anda duga udara adalah campuran gas yang artinya terdiri dari banyak gas terutama ini adalah nitrogen 78 dan oksigen 21

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