

# Professional Development Planner

TEACHER: \_\_\_\_\_ SCHOOL YEAR: \_\_\_\_\_

## READY: Use the following questions to reflect and guide your goal setting

- What do I want to achieve this school year? *To help every student reach their learning goals and master the standards set by the state each year, be a model teacher*
- What are my strengths? Weaknesses? *Strengths: Analyzing data, curriculum planning  
Weaknesses: Differentiating instruction, individual skill delivery, keeping students engaged*
- What do I want my students to achieve? *The state standards, pass state testing, 21st century skills*
- What do I want to learn more about? *More effective ways to teach reading, how to keep students better engaged in learning*
- What are the needs of my students? *Differentiated instruction, reading strategy instruction to increase comprehension scores, strategies to write constructed responses in reading*
- In what ways do I need to better align my professional development with any district initiatives? *The district is using the Science of Reading. My goal is related to comprehension which is a part of the Science of Reading.*

## SET: SMART goal setting

<b>SPECIFIC</b>	What do you want to achieve?	<i>Use the 4-step mini-lesson process to deliver reading comprehension instruction that results in mastery of reading comprehension skills.</i>
<b>MEASURABLE</b>	How will you know when you've achieved your goal?	<i>The goal will be achieved when I have applied this best practice in reading instruction through lesson planning and delivery with 80% mastery.</i>
<b>ATTAINABLE</b>	Is your goal realistic and within your reach?	<i>The goal is achievable with the resources and time available during prep periods, team planning, &amp; early release/ delay starts.</i>
<b>RELEVANT</b>	What makes this goal appropriate for students? Yourself?	<i>The graded-release model used in the 4-step mini-lesson will help keep students engaged throughout the whole lesson, which in turn, means student achievement. The skills taught are rooted in grade-level standards.</i>
<b>TIME-BOUND</b>	When do you want to achieve this goal?	<i>Because this is a teaching practice that is appropriate across the board and there is ample time for practice, the goal can be achieved by the end of the school year.</i>

Use your responses to build a SMART goal below:

*I will intentionally plan and deliver 4-step mini-lessons during whole-class comprehension instruction in order to demonstrate 80% mastery of this best practice by the end of the school year.*

# Staff Development Manager A Guide To Professional Growth

**M Woodhall**



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